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| Mr. Kelly M. Williams |
| 18411 Delaware St. Huntington Beach, CA 92648 |
| Mobile 714-336-1778 |
| kelly@visyon.net |
| Summary | IT Manager with 20+ years experience in most aspects of IT maintenance and construction. Designed, built and maintained many wide and local area data network systems for multiple industries and varied topographies. Also experienced in surveillance systems and internet development. Strong strategic thinker and team builder. |
| Areas of Expertise | * System Design
* Network Construction
* Software Installation, and Configuration
* Hardware Repair
* Project Management
* Troubleshooting
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| Experience | Vital Systems Integration, Inc. | 1999-Present |
|  | Founder / Owner / PresidentStarted the company as a one-person consulting company. Internally funded all growth. Singly handled all hiring and termination. Negotiated all contracts. Managed finances through professional bookkeepers and accountants. Responsible for support and development of 100+ client base.* Negotiated all new product offerings with suppliers.
* Either produced or approved all outgoing proposals.
* Monitored customer satisfaction.
* Managed or performed all construction projects.
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|  | Pacific NetSites, Inc. | 1996-1999 |
|  | Founder / Owner / President***Was responsible for all aspects of the business. Initially a home-based company; I developed a client base, developed the business plan, and acquired financing for the primary business expansion. As the company grew to over 100 clients, I was ultimately responsible for hiring, training and management of up to 18 concurrent employees (including: telemarketers, sales personnel, programmers, and clerical help). In 1999 I negotiated the sale of Pacific NetSites, Inc. to Spectrum Telecom Solutions.**** Developed all clerical, sales, and production procedures.
* Hired, trained, and managed all employees.
* Worked with the sales department to develop new business and processes.
* Worked with all production, personnel and consultants.
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|  | Clayton Engineering, Inc. | 1990-1996 |
|  | Estimator, Project Manager, Dispatcher, then MISEstimated, and managed multimillion dollar construction projects and started my IT career with my previous employer as my 1st client.Hired as a junior estimator, I was quickly promoted to estimator where I excelled and was promoted to Project Manager. As Project Manager I was responsible for mostly small storm drain and street improvement projects. In 1995 I resigned from CEI but was asked to stay and develop a dispatch department. After 1 year I completed development of the department, hired and trained its staff, and once again resigned from CEI. Because of the computer experience I gained there; I was offered a one-year contract to completely revamp their entire communications infrastructure. Utilizing my learned expertise, I was able to complete the project early and under budget. |