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| **OLURONKE** **ADEMOLU** | **Contact**    EMAIL:  BUSSYGIRL4@GMAIL.COM  PHONE:  (832) 352-4838  Education      Certified Kanban Expert- Scrum institute  Certified Scrum Master -Scrum Alliance  Houston Community College    Associates of Arts Sciences (Jan 2006)  Alief Kerr High School    High School Diploma (Jan 2003)  Lakeview College of Nursing    Bachelor of Science Degree In Nursing  Additional Skills    CTMS, Insight, Impact Harmony  Leadership Skills  Analytical Skills  Stake Holders Engagement  MS Outlook, MS Word, MS Excel, MS PowerPoint,  EDC: Data labs, Rave, iMedidata, IBM clinical development, Bio-Clinical Express  Project Scheduling/Automation and Process Improvement  Team Management/Risk/Change Management  Strong Oral, Written, And Presentation Skills  Strong Proficiency in Confluence and Jira/TRELLIO/Monday.com/Devops  Agile  Certifications    CSM  PSM  SAFe |  |  | **Career Objective**    A Highly motivated, result-driven Scrum Master with over 5+ years' experience as a Scrum Master, coaching and building scrum teams to skilled maturity. A committed and creative Servant leader experienced with the ability to work collaboratively with other by building and maintaining good working relationships throughout the working environment. I am a self-driven motivator with outstanding coaching and communicating skills, fostering a great environment for team success by engaging continuous improvement and collaborating techniques among team members to ensure Agile values and principles are followed.  Experience    SCRUM MASTER  *GREEN KEY RESOURCES* *Nov 2020* - *Present*   * Coaches the team and organization in effectively employing Agile/Scrum practices and principles to create value and increase customer and stakeholder satisfaction. * Supports and educates the Product Owner, especially with respect to grooming and maintaining the product backlog and planning releases. * Facilitates Scrum meetings: Daily Stand-up, Sprint Planning, Backlog Grooming, Epic and Story Estimation, Sprint Review and Demo, and Retrospective. * Helps the team stay focused by removing obstacles, minimizing distractions, and keeping team meetings concise and efficient. * Clarifies roles and responsibilities and offers motivation and support, as necessary. * Facilitates “self-organization” of the team to accomplish objectives and continuously improve processes. * Creates and maintains information radiators and team tools, to include sprint board, burn-down charts, burn-up charts, progress dashboards, etc. * Tracks metrics that are important to the team in order to deliver success and continuous improvement. * Identifies product dependencies and facilitates scrum integration. * Familiar with various software development methodologies (e.g., agile, waterfall) and Application Lifecycle Management (ALM), incl. processes, roles and responsibilities, entry and exit criteria, and key deliverables for each stage. * Experienced in organizing and executing team training, mentoring. * Knowledge of procedures used to demonstrate the ROI of the solution. * Ability to work creatively and analytically in a problem-solving environment. * Ability to understand business and technology concepts quickly and able to facilitate those conversations. * Experience with distributed Agile teams. * Experience with SAFe Scrum of Scrums / Complex ecosystem. * Ability to run data queries to produce product related KPI reporting and metrics. * Collaborate effectively and efficiently with developers, stakeholders, and leaders during various stages of development including designing, configuration/coding, testing, deploying, maintaining. * Identify opportunities for process improvement to increase output, raise quality and reduce cost. * Work independently to drive time, scope and budget, testing, implementation, risk and change management.   Scrum Master  *Covance Inc*, *Princeton*, *NJ / Jan 2017* - *Oct 2020*   * Serves as a scrum master to a cross-functional development team that is responsible for developing, implementing, and continuously improving operating system software upgrades in terms of security, performance, and stability * Facilitating sprint planning, daily scrum, sprint review, sprint retrospective and ensuring there's full engagement throughout the scrum ceremonies * Work Closely with the teams with the teams and delivery/program managers to ensure visibility and resolution of technical and business impediments * Work closely with the product owner to manage the product backlog by ensuring that user stories are regularly refined, groomed, and prioritized * Mentoring and coaching agile teams with building team dynamics and the mechanics of Scrum * Providing guidance and support in developing agile processes and best practices * Removing team impediments and blockers to ensure team continued delivery of features * Building a trusting and safe environment where problems can be raised without fear of blame, retribution, or being judged, with an emphasis of healing and problem solving * Supported the product owner and development team to achieve customer satisfaction * Responsible for coaching the development team on story point estimation * Protect the development team from outside distractions, impediments, or team conflicts to meet the sprint goals and deliverables * Led the scrum team in using Agile and Scrum practices and values * Tracked project metrics such a velocity and burn down reports to judge project progress while managing risk, stakeholder communication plans, physician offices, vendors and third-party consultants.   Senior CRA/Clinical Team Lead  *Chiltern International*, *Cary*, *NC / Nov 2013* - *Dec 2016*   * Responsible for monitoring the progress of Clinical Trials at Investigative sites, ensuring that they are being conducted, recorded, and reported in accordance with the Protocol, Standard Operating Procedures (SOP's), IGH-GCP guidelines, and all applicable regulatory requirements * Ensured SAE is reported in accordance with protocol and regulatory requirements * Facilitated the collection and review of essential documents and ensure that all applicable regulatory documents are always on file * Mentored other Junior CRA's * Worked closely with sites in developing subject recruitment strategies using the site recruitment plan * Performed remote and onsite monitoring visits to assess and assure that the trial is conducted in accordance with the approved protocol and regulatory compliance to ensure subjects rights and well-being are protected * Managed and tracked site enrolment, data cleaning activities to ensure they are consistent with country commitments and study timelines * Reviewed and approved monitoring trip reports for CRA's * Participated and involved in weekly Sponsor and study team calls to discuss study related activities and timelines * Performed and participated in data cleaning activities of all sites to ensure Database lock times lines are met * Performed TMF reviews to ensure all applicable regulatory and study documents are filed correctly and according to the TMF plan * Worked with CRA team and the site for timely query resolution within study timeline * Updated study monitoring plan to include site closed visits activities during COVID-19 * Conducted bi-weekly CRA calls and ensured all CRA's are trained sufficiently for the trial * Responsible for training all new CRA's on the study * Developed contingency plan to ensure site and country timelines are met * Managed and tracked the Study Country Level and site Budget and payments in appropriate tools * Supervised Country Study Oversight Plan to ensure quality and compliance which may include co-monitoring visits and coordinating Data Verification Initiatives.   PRE-OP/ RN  *Red Oak Hospital*, *Houston*, *Tx / May 2010* - *Oct 2013*   * Delegated and coordinated professional nursing care to patients through the use of nursing process and in accordance with hospital policy/procedure * Key Areas of Responsibilities: * Prepared the unit for pre-op by setting up the patient areas/bays, bringing patients back to get them ready for the intended surgical procedures, conducting physical assessment, medical history, reviewing and updating patients’ chart, starting IV's, monitoring EKG, obtaining vital signs, assessing and managing pain, etc. * Assess and evaluates patient condition pre and post operatively * Conducts complete patient assessment and evaluation of each patient prior to surgery or treatment, which includes review of patient history and diagnostic tests, physical, and psychological assessment * Assess patient's understanding of procedure and checks surgical consent for accuracy and completeness * Obtains and witnesses patient's signature if needed * Consistently reviews charts for completeness, in accordance with clinical protocols, prior to surgery (i.e * Consents, H/P, diagnostic studies, assessments, home medications list, etc.) * Ensures that H/P is a complete full examination of all body systems and dated within 30-days prior to procedure * Ensures that H/P, orders for the procedure, and consent form are consistent prior to placing in medical chart * Implements physician orders and provided care for patients * Monitors and communicates to physician and anesthesia personnel any changes in patient status * Recovers Patient Post Procedure * Demonstrates proper airway management techniques (oral airway, extubating, pulse oximetry monitoring, O2 administration, etc.) * Understand principals of hemodynamic monitoring and monitors patient according to policy (vital signs, temperature, cardiac, etc.) * Recognizes signs and symptoms of patient's condition that indicate potential post procedure or anesthesia related complications and report to anesthesiologist immediately * Monitors and maintains proper intravenous intake and output * Exhibits proper technique for insertion, maintenance, and removal of IV catheters and saline locks * Performs head to toe assessment of patient and evaluates patient utilizing approved scoring system upon admission and as indicated by policy * Provides patient/family education regarding post-surgical care related individualized surgical procedure * Assists physicians with various tasks, conscious sedation   References    *References available upon request* |  |

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